

Special Meeting

September 27, 2018

The meeting was called to order by Board President Jeffrey Woo at 5:30 p.m.

Location: Early Childhood Center, 270 First Street, Palisades Park, NJ.

The assemblage saluted the flag.

In attendance: J. Woo, K. Bruno, C. Hwang, J. Kim, T. Matarazzo, B. Woo,
Dr. Cirillo, Matthew Petracca, Esq, Angela Spasveski, B.A.

Absent: P. Kim, S. Jang, J. Mattessich

Statement of Presiding Officer:

In compliance with the Open Public Meetings Act, Chapter 213, P.L. 1975, I hereby state that adequate notice of the Special meeting has been given by written notice dated September 25, 2018.

The Meeting has been:

- Posted on school bulletin boards
- Advertised in one of the Board's official newspapers
- Communicated with the Borough Clerk of Palisades Park

Report of the Board President:

Mr. Woo announced that in consideration of "Back to School" night this evening, audience participation will be conducted at the beginning of this meeting.

Motion to open audience participation: T. Matarazzo

Seconded by: K. Bruno, All ayes on roll call.

Audience Participation:

Anthony Rotundo, former Board member: "Why was the meeting moved from the 26th to the 27th?"

Dr. Cirillo: "Lack of a quorum for the 26th."

Anthony Rotundo: "How many hours has the special counsel spent on the investigation into the shared services agreement?"

Mr. Petracca: "I am still working on the investigation."

Mary Terranova: PTA/PTSA liaison, questioned the school security situation. Also, there are much needed repairs to the school buildings that must be remediated.

Dr. Cirillo: "More attention has been provided to the school buildings in the last 5 years than ever before. The scaffolding in the back of Lindbergh School will remain as a preventative measure for the safety of our students. This is an area that must be addressed via a referendum posed to Palisades Park residents. It is a serious concern that I have been trying to move forward, with the support of the Mayor

& Council for the past several years. It is not being neglected or forgotten.” Dr. Cirillo and architects from Parette Somjen will be conducting a tour of all 3 school buildings on Monday, September 30th. The architects will present their findings at the October board meeting. Dr. Cirillo is hopeful that a plan will be submitted to the Office of School Facilities no later than the Spring 2019 and a referendum will be presented to the voting public by the Fall of 2019 or perhaps earlier.

Cathy Doheny, PPEA Rep: “If the referendum is approved, how long will the process take to begin building repairs?”

Dr. Cirillo: “The architects will be able to answer all questions regarding building repairs at the October board meeting.”

Parent of a child with allergies: When a school nurse is not present at a particular building due to an absence, who provides coverage?

Dr. Cirillo explained that the district is in contract with 2 nursing agencies: Bayada Nursing Services and Delta-T. Both provide substitute school nurses.

Motion to close audience participation: K. Bruno

Seconded by: T. Matarazzo, All ayes on roll call

Report of the Superintendent:

A request received in August from “KACE” (Korean American Civic Empowerment) to host “candidates night” for Mayoral, Council and Board candidates was approved for the following dates: October 11th for Mayoral candidates, October 18th for Council candidates and October 29th for BOE candidates. All 3 events will take place respectively at the Lindbergh School auditorium beginning 7:00 p.m.

The district is in receipt of a Bilingual waiver from the State Department of Education.

Dr. Cirillo received notification from the Office of Education – Consulate General of Italy, that one of our 2018 graduates, Marianna Posso, is the only New Jersey recipient of a 6-week study program at John Cabot University, Rome campus. Congratulations on this prestigious award.

Report of the Board President: No report

Report of the Board Attorney: No report

Minute Approval: July 26, 2018 (Special meeting), August 9, 2018 (special meeting)

Motion by T. Matarazzo, seconded by B. Woo, all ayes on roll call.

Finance, Buildings & Grounds, Personnel, Policy, Student Activities

Committee Reports attached

Old Business: None to report

New Business: None to report

Audience Participation:

Motion by T. Matarazzo, seconded by B. Woo, all ayes to reopen the meeting to the public.

Anthony Rotundo questioned the absence of an updated Curriculum report. Dr. Cirillo said the district's curriculum will be addressed at the October board meeting.

Nancy Anderegg, school employee, made mention of a news report stating that parking a police car close to or in front of school buildings is somewhat of a deterrent to would be perpetrators. Dr. Cirillo said he will suggest this option to our local police chief.

A motion to close audience participation: T. Matarazzo, seconded by B. Woo, all ayes on roll call.

A motion to adjourn the meeting: T. Matarazzo, seconded by K. Bruno, all ayes on roll call.

Diane Montemurro

Palisades Park Board of Education

September 27, 2018

Report of the Finance Committee – Mr. Ken Bruno

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following salary adjustments (move across the guide), effective 09/15/18:

Joanna Hali
 Current: Step 6 MA+15 - \$56,407.00
 Adjustment to: Step 7 MA 6 year - \$61,107.00

Kaytlin Callaghan
 Current: Step ¾ BA- \$50,893.00
 Adjustment to: Step ¾ BA+15 - \$51,593.00

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following food service vouchers in the amount of \$32,117.86.

<u>VENDOR</u>	<u>Description of Services/Location</u>	<u>Amount</u>
Verizon	Phone service - H.S. Café'	\$ 49.50
Jay-Hill Repairs	L.S. – Replaced all pilot assemblies on the Vulcan range/oven	777.90
	L.S. – Sanitized ice maker & cleaned Condenser coil	297.90
	L.S. – Tested & adjusted thermostat On Vulcan range/oven	294.00
	H.S. – Summer maintenance on all Cooking & refrigeration equipment	568.80
Pomptonian, Inc.	Requests for expenses for 8/31/18	10,296.55
	9/07/18	9,588.13
	9/14/18	8,595.08
NHC Hood Cleaning	Cleaned hoods, ducts, fans & filters at 3 school cafeterias	1,200.00
Sentinel Fire Safety	Services, inspected & tagged Ansul Fire systems at 3 cafeterias	450.00
		<u>\$ 32,117.86</u>

- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an out-of-district placement for a special needs student at Ridgefield Memorial High School, effective 9/5/18. Annual tuition: \$39,593.00
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent renew an agreement with the Leonia Board of Education for the transportation of a special needs student attending CTC Academy, Fairlawn, NJ. Cost per diem: \$210.00
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following requests for tuition reimbursement:

Maria Fierro
 Montclair University
 "Literacy Practicum – Part 2"
 "Research Seminar in Literacy"

Vera Csizmadia
 Andrews University
 "Role of Technology in the Inclusion Classroom"
 "Strategies for Supporting Children with ADHD"

Robyn Sperlazzo
 Rutgers University
 "Assessment & Measurement for Special Ed"

Note: Only courses related to the employee’s current job assignment will be compensated.

- 6.) BE IT RESOLVED, that the Board approves a seminar entitled: "School Safety Interventions" on Friday, October 12th from 9:00 a.m. – 1:30 p.m. in Monroe Township, NJ. Cost: \$149.00
 Dr. Joseph Cirillo will attend.
- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a workshop for: Lisa Yee, Speech Pathologist, on October 5, 2018 – "Autism – Across the Spectrum". Cost: \$150.00
- 8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following payroll amounts:

08/15/18 - \$105,139.10
 08/30/18 - \$ 86,261.92
 09/14/18 - \$442,311.66

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the Corrective Action Plan in compliance with OFAC Case #INV-019-18, Report of Examination, dated July 31, 2018. (Attached)

10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the September 2018 bill list in the amount of \$1,040,661.35.

• Fund 10 (General Current Expense)	\$1,010,158.07
• Fund 20 (Special Revenue Fund)	30,234.63
• Fund 96 (After Care Program)	268.65
	\$1,040,661.35

11.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the financial reports of the Business Administrator/Treasurer of School Moneys for the month ending 08/31/18. Furthermore, the Board certifies that in accordance with N.J.A.C. 6:20-2A (10e) that no major account or fund in the 2018/19 budget has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year. (Full report on file in the Board office for review)

Moved by: K. Bruno, Seconded by: J. Kim

Roll call: Ayes – J. Woo, K. Bruno, C. Hwang, J. Kim, T. Matarazzo, B. Woo

Absent: P. Kim, S. Jang, J.Mattessich

Palisades Park Board of Education

September 27, 2018

ADDENDUM to the Finance Committee – Mr. Ken Bruno

BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the attached budget transfers in accordance with Title 18A:22-8.1.

BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the amended grant entitlements for the 2018/19 school year:

<u>Grant</u>	<u>Original Appropriation</u>	<u>Entitlement</u>
Title I	\$ 356,416.00	\$ 491,437.00
Title I SIA		\$ 23,600.00
Title II	\$ 44,286.00	\$ 31,893.00
Title III	\$ 53,194.00	\$ 73,877.00
Title III Immigrant	\$ 11,688.00	\$ 20,012.00
Title IV	\$ 8,000.00	\$ 26,888.00
IDEA	<u>\$ 320,953.00</u>	<u>\$ 409,898.00</u>
	\$ 438,121.00	\$1,077,605.00

Moved by: K. Bruno, Seconded by: T. Matarazzo

Roll call: Ayes – J. Woo, K. Bruno, C. Hwang, J. Kim, T. Matarazzo, B. Woo

Absent: P. Kim, S. Jang, J. Mattessich

Palisades Park Board of Education

September 27, 2018

Report of the Buildings & Grounds Committee – Mr. Ken Bruno

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the Lindbergh School cafeteria on Wednesday evenings from 6:30 – 8:30 p.m. for weekly Cub Scout meetings. Beginning: October 1, 2018 Ending: Early June 2019
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from the Palisades Park Recreation Committee to host a “Ragamuffin Halloween Party” on Saturday, October 27th at the Lindbergh School cafeteria. Time requested: 8:30 a.m. to 12:30 p.m.
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the High School gymnasium and cafeteria on Saturday, November 17, 2018 from 8:00 a.m. – 5:00 p.m. “HMK Kumdo Academy” will be sponsoring their Fall Kumdo Tournament. Expected attendance: 100 people
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the High School gymnasium on Wednesday evening, November 21st from 5:00 – 9:00 p.m. for the annual alumni basketball game.
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the High School auditorium by the Presbyterian Church of NJ for a musical presentation entitled “Joseph the Dreamer”. This event is scheduled on Saturday, November 10th. Time of use: 12 Noon to 10:00 p.m. to allow for set-up, rehearsal and presentation. Expected attendance: 300 people
- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the High School cafeteria on Saturday, December 8th (snow date: December 15th) from 9:30 a.m. to 11:30 a.m. The Class of 2019 will be hosting “Breakfast with Santa”.
- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the ECC Technology Room (2nd floor) during the hours of 4:00 – 8:00 p.m. Monday – Thursday, 3:00 – 5:00 p.m. on Fridays, and 10:30 a.m. – 4:00 p.m. on Saturdays during the 2018-19 school year. This request is being proposed by the Palisades Park Public Library.

NOTE: Requests from non-school organizations require a Certificate of Liability Insurance, and a security deposit prior to the date of the event. Also, reimbursement to the BOE for any custodial overtime costs incurred.

Palisades Park Board of Education

September 27, 2018

Report of the Personnel Committee – Dr. Thomas Matarazzo

- 1.) BE RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment, effective 9/25/18:

Carolina Barbosa-Forero
Elementary Grades K – 6
Teacher of Bilingual/Bicultural Ed
Step 1 MA - \$54,008.00 (pro-rated)
Replacing Annice Ryu
ESL – Lindbergh School

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment, effective 9/4/18:

Jessica Lanza
Elementary K – 6
Teacher of Students with Disabilities
Step 3 BA - \$50,893.00
Replacing Henny Lee (Grade 5)

- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following teacher aides at Lindbergh Elementary School:

Sebastian Ramirez (9/10/18)

Jennifer Oh (9/25/18)

Lina Ramirez (10/01/18)

- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Virginia Tronlone, Special Education teacher, to provide ABA services to a special needs student. 10 hours per week/\$35.00 per hour

- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment, pending fingerprint approval and "S" endorsement:

Julio Corredor
Van Driver
\$22.00 per hour

- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment, effective 9/27/18:

Julia Reynoso
West New York, NJ
Part-time Custodian (ECC)
\$10.50 per hour
Not to exceed 29.5 hours per week

- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Joanne Retkwa as the High School Student Council advisor for the 2018/19 school year. Stipend: \$4,869.00

- 8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Chris Messina as the Head Baseball coach for the 2018/19 school year. Stipend: \$6,246.00

- 9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following teachers to supervise the "Breakfast Club" at the ECC and at Lindbergh Elementary School:

Rosemary Carbone - ECC
Cheryl Menzella – ECC

Cathy Doheny – Lindbergh
Chris – Messina – Lindbergh

Stipend: \$35.00 per hour

- 10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following secretarial appointment at the high school: (Ellen Kim's position)

Militsa Lombardo
Step 1 - \$45,785.00
(Pro-rated)
Effective: 10/1/18 – 11/30/18

- 11.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment, pending fingerprint approval:

Amani Dyer
Bergen Community College
Technology Coordinator
\$66,500.00

12.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment:

Susan Yi
Rutgers University
Elementary K – 6
Special Education K – 12
Basic Skills Teacher @ L.S.
\$36.00 per hour/not to exceed 29.5 hours
(Replacing Lindsey Leahy)+h

Moved by: T. Matarazzo, Seconded by: K. Bruno

Roll call: Ayes – J. Woo, K. Bruno, C. Hwang, J. Kim, T. Matarazzo, B. Woo

Absent: P. Kim, S. Jang, J. Mattessich

Dr. Cirillo extended his congratulations to new staff member, Amani Dyer, who will be our Technology Coordinator (replacing Jason Hom) and to Militsa Lombardo, high school secretary.

Palisades Park Board of Education

September 28, 2018

Report of the Policy Committee – Mr. Jason Kim

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the updated Title I Policy – “Improving Academic Achievement and Parent and Family Engagement” – No. 6171.3.

This Policy is updated annually and will be posted on the district website.

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the placement of two Montclair University students at the Jr/Sr High School to observe ESL teaching methods. Students hold Substitute Certificates and are fingerprinted. (Policy No. 4122)
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the placement of a FDU student at Lindbergh Elementary School for a student teaching position – Spring semester 2019. Fingerprints required. (Policy No. 4122)

Moved by: J. Kim, Seconded by: K. Bruno

Roll call: Ayes – J. Woo, K. Bruno, C. Hwang, J. Kim, T. Matarazzo, B. Woo

Absent: P. Kim, S. Jang, J. Mattessich

Palisades Park Board of Education

September 27, 2018

Report of Student Activities/Field Trips – Mr. Jason Kim

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request from the Environmental Club on Sunday, September 30th to “Kenneth B. George Park”, River Edge and on Sunday, October 7th to “Overpeck Park”, Palisades Park. The students, along with their advisor, Robert Biagiotti, will be cleaning up the parks and the waterways.
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip to “Demarest Farms”, Hillsdale on Friday, October 12th from 2:00 – 5:00 p.m. for the 7th and 8th grade students. Cost per student: \$25.00
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip to the “Whitney Museum of American Art” (NYC) on Friday, November 30th from 8:30 a.m. – 2:15 p.m. for AP Art, Draw/Paint 2, Printmaking & Sculpture students. Cost per student: \$25.00
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip to “American Museum of Natural History” (NYC) on Wednesday, November 7th from 9:00 a.m. – 2:30 p.m. for Lindbergh School 6th grade students. Cost per student: \$33.00
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip to “Sleepy Hollow Cemetery”, Sleep Hollow, NY on Thursday, November 1st from 9:00 a.m. – 2:00 p.m. Attending: 27 students - “Literature & Film” Class. Cost per student: \$30.00
- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request to “Abma’s Farm”, Wyckoff, NJ on Monday, October 29th from 9:30 a.m. – 2:15 p.m. This trip is for our PreK and Kindergarten students. Cost per student: \$24.00

Moved by: J. Kim, Seconded by: T. Matarazzo

Roll call: Ayes – J. Woo, K. Bruno, C. Hwang, J. Kim, T. Matarazzo, B. Woo

Absent: P. Kim, S. Jang, J. Mattessich